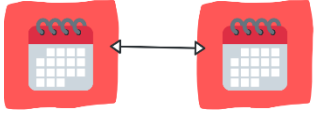


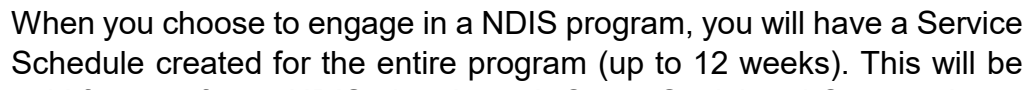
SWDS provide supports in line with the current NDIA price guide. Our NDIS Programs are based on the Program of Support set up.

### Program Length



The NDIS has realigned the delivery of Group based activities. Our NDIS programs are developed to run for a maximum of 12 weeks. The exact length of the program may vary as per school term length and public holidays. Therefore, your Service Schedule will be broken down into terms and will detail all supports that you will receive for each term throughout the year.

### Program of Support



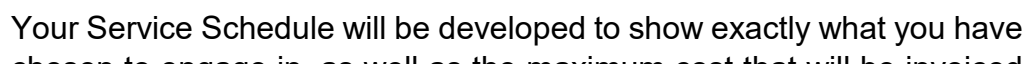
When you choose to engage in a NDIS program, you will have a Service Schedule created for the entire program (up to 12 weeks). This will be paid for out of your NDIS plan through Core - Social and Community as a Program of Support. This means that you have signed up for the entire program length and as such will be invoiced for the full program, even if you are absent for some sessions. If you would like to withdraw from the program, 2 weeks' notice is required, after which time your place in the program will be offered to the waiting list.

### Service Agreement Statement

The most current Service Agreement Statement will be available electronically via the NDIS Support page on the SWTAFE website (<https://www.swtafe.edu.au/about-us/ndis-support>).

The Service Agreement Statement is also available in hard copy. You will be notified of any amendments to the content of the Service Agreement Statement (as per changes to the NDIA Price Guide) via newsletter and email, and you will be advised to review these changes.

### Service Schedule



Your Service Schedule will be developed to show exactly what you have chosen to engage in, as well as the maximum cost that will be invoiced for these supports (so long as no changes to supports occur during this time).

The Service Schedule can be developed to show your engagement for the year, or for each term, depending on your personal preference.

### Ratios in Group Supports

1:1  
1:2  
1:3  
1:4  
1:5

The rate you pay is dependent upon the number of Support Workers in the program. This means you are not locked into one particular ratio.

So that you can plan for the costs of support, if you are entering into a Group Support program, then your Service Schedule will automatically show the cost for 1 Support Worker and 2 participants. This will be the maximum amount you will be charged in a Group Support, unless you have requested Individual Supports. You will be invoiced for the support provided on the day, this may be a 1:2, 1:3, 1:4 or possibly a 1:5.

### Individual Supports



Individual Supports will also be aligned to the NDIS programs available, rather than separate activities and as such, program length, Service Agreement Statement and Service Schedule details will remain the same. Individual Support rates will be applied to your Service Schedule.

If you had engaged in individual supports for community access in the past, this may now be associated to a small group program and availability adjusted accordingly.

### Centre Capital Cost



NDIS supports through SWDS will incorporate a Centre Capital Cost of \$2.28 (as per most recent price guide) applied to the hourly rate. This is applied to assist services with the cost of providing venues for programs. This cost will automatically be calculated in your Service Schedule and will be invoiced to your NDIS Plan.



### Participant Contributions

Our NDIS programs may have an additional Participant Cost allocated when you choose to engage in the program. This will be listed as **Participant Contribution** in the program's details and will be invoiced directly to the participant during the program, as these costs are not covered through an NDIS Plan.

This cost allows for the purchase of program specific resources such as project materials, technology (apps) and general activity resources.

Participants will also be responsible for **any costs** associated with activities outside of the program's scope, for example, social outings, entry fees, public transport and any cost associated with applying for ID etc.



### Activity Based Transport

When utilising SWTAFE vehicles for supports, kilometers will be invoiced to the participant. As per the NDIA Price Guide, where two or more participants are being transported on the same trip, the cost will be apportioned amongst the participants.

A SWTAFE car is currently costed at \$0.85/km.

The SWTAFE bus is currently costed at \$1.85/km.



### Waiting List for Programs

Our NDIS programs are designed as small group programs to ensure that each participant is able to work proactively towards their goals. A waiting list system will be in place for each program as numbers reach capacity. Interested participants will be placed on the waiting list and will be alerted if at any point a space becomes available, or an additional program group is able to be delivered.



### Billable Non-Face-to-Face hours

Billable non-face-to-face hours will be displayed on your Service Schedule. These hours support SWDS to develop NDIA reports including goal progress and funding reports. Any additional billable non-face-to-face hours will be calculated individually as needed and will be listed on your Service Schedule as 'as required'. Where additional reporting is requested by yourself, support team or NDIA, this time will be invoiced directly from your NDIS plan.



### Expression of Interest for Programs

Although you can lodge your expression of interest for a program at any time, via our NDIS support page on the SWTAFE website, in person or over the phone, there will be some key dates that EOI's will close for each term. EOI's lodged following the dates listed below will be taken as interest in the next available program.

**Term 1 programs – EOI closes 20th January 2023**

**Term 2 programs – EOI closes 8th April 2023**

**Term 3 programs – EOI closes 30th June 2023**

**Term 4 programs – EOI closes 15th September 2023**

**If you have any questions in relation to the changes please call, email or come in to see us.**



**03 5564 8720**

**0468 534 947**



**[disability.support@swtafe.edu.au](mailto:disability.support@swtafe.edu.au)**



**Timor Street Warrnambool Campus, I building**