

# Procurement Activity Plan 2024-2026

Version 2 | Last edited: 28 May 2025



No.	Procurement name	The opportunity including list and description of goods and services (with estimated quantities if known)	Estimated contract duration	Estimated invitation to supply release date	Market approach (ITS/RFQ/RFT/EOI/SPC, open/selective)	SWTAFE DEPT	SWTAFE Contact
1	Electrical Services - Thermal Imaging	Provision of Thermal Imaging	2 years	2025	RFQ	Facilities	Josh Webster Facilities Manager 03 55648537
2	Electrical Services - Compliance Testing	Provision of Air breakers RCDs, E-Stops and BPA testing	2 years	2025	RFQ	Facilities	Josh Webster Facilities Manager 03 55648537
3	Waste Services	Provision of waste services across all campuses	2 Years	2025	RFT	Facilities	Josh Webster Facilities Manager 03 55648537
4	Fire Services Preventative Maintenance and Repairs	Provision of fire services preventative maintenance and repairs	2 years	2025	RFQ	Facilities	Josh Webster Facilities Manager 03 55648537
5	Essential Safety Measures (ESM) Compliance Services	Essential Safety Measures compliance services including ESM Reporting preparation, service reports and contractor compliance	2 years	2025	RFT	Facilities	Josh Webster Facilities Manager 03 55648537
6	Drainage Upgrades	Drainage Upgrades and Civil Works, Portland Campus	5 Months	August 2024	RFQ	Facilities	Josh Webster Facilities Manager 03 55648537
7	HVAC Maintenance	Provision of split system maintenance services	2 years	2025	RFQ	Facilities	Josh Webster Facilities Manager 03 55648537

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8	<b>PC refresh</b>	Annual end user device purchase	6 months	February 2025	RFQ	ICT	Russell Bennett ICT & Innovation Manager 03 55648 906
9	<b>Server Replacements</b>	Replacement of aging server hardware	6 months	February 2025	RFQ	ICT	Russell Bennett ICT & Innovation Manager 03 55648 906
10	<b>Head Contractor - Sherwood Park CET Hub Stage 1 &amp; 2</b>	Construction of Stage 1 + 2 of the Sherwood Park Clean Energy and Technologies (CET) Hub.	12 months	August 2025	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
11	<b>Head Contractor - Warrnambool Tech School</b>	Construction of the Warrnambool Tech School.	12 months	August 2025	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
12	<b>Contact Centre + MS Teams Calling solution</b>	Purchase and implementation of new Contact Centre software and transition all telephony to MS Teams Calling	36 months	February 2025	RFQ	ICT	Russell Bennett ICT & Innovation Manager 03 55648 906
13	<b>Security Operations Centre</b>	3 year commitment to Security Operations Service	36 months	August 2025	RFT	ICT	Russell Bennett ICT & Innovation Manager 03 55648 906

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14	<b>Intune Implementation</b>	Implementation of Microsoft InTune	3 months	April 2025	RFQ	ICT	Russell Bennett ICT & Innovation Manager 03 55648 906
15	<b>Principal Design Consultant - Sherwood Park CET Hub Stage 1 &amp; 2</b>	Design of Stage 1 + 2 of the Sherwood Park Clean Energy and Technologies (CET) Hub.	24 months	July 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
16	<b>Quantity Surveying Services - Sherwood Park CET Hub Stage 1 &amp; 2</b>	Cost planning for Stage 1 + 2 of the Sherwood Park Clean Energy and Technologies (CET) Hub.	24 months	July 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
17	<b>Principal Design Consultant - Warrnambool Tech School</b>	Design of the Warrnambool Tech School.	24 months	July 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
18	<b>Quantity Surveying Services - Warrnambool Tech School</b>	Cost planning for the Warrnambool Tech School.	24 months	July 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
19	<b>Principal Design Consultant - Hamilton Multipurpose Training Shed</b>	Design of the multipurpose training shed at the SWTAFE Hamilton Campus.	12 months	November 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875

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20	<b>Head Contractor - Ballarat Road Roof Replacement and Asbestos Removal</b>	Head contractor to oversee roof replacement and asbestos removal works at the SWTAFE Hamilton Campus.	6 months	March 2024	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
21	<b>Relevant Building Surveyor - Sherwood Park CET Hub and Warrnambool Tech School</b>	Relevant Building Surveyor engagement for both the Sherwood Park CET Hub and Warrnambool Tech School Projects	24 months	November 2024	RFQ	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
22	<b>Project Management Consultancy - Sherwood Park CET Hub and Warrnambool Tech School</b>	Project Management consultancy for both the Sherwood Park CET Hub and Warrnambool Tech School projects	24 months	August 2025	RFT	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875
23	<b>Contractor - Hamilton A Building Ramps</b>	Head contractor to oversee replacement of access ramps at the SWTAFE Hamilton Campus	6 months	June 2025	RFQ	Capital Works	Jesse Mitchell Capital & Minor Works Manager 03 55648 875